

Template for Professional Development

First Year Term 1

TERM 1	Week 1	Week 2	Week 3	Week 4	Week 5	Week 6	Week 7	Week 8	Week 9	Week 10
Principal	Principal meeting					Principal involvement				Principal review with Support Managers
Large group meetings All graduates and guides	Meeting (Suggested outline: LB p39)	Meeting (Suggested outline: LB p39, IC 8)				Meeting IC 10				
Pair discussions One graduate and one guide	Meeting (Finalise pair agreement expectations LB p41, GB p22)	Meeting (Check immediate needs, skills and knowledge LB p35, GB p24)		Meeting (Check immediate needs, self efficacy GB p26)		Meeting (Check immediate needs, professional development LB Appendix 4)		Meeting (IC 2 Reflection practice GB p37)		
External specialist support										
TERM 1	Week 1	Week 2	Week 3	Week 4	Week 5	Week 6	Week 7	Week 8	Week 9	Week 10

Code: LB - Leader and Guides Book GB - Graduate Book

IC - Information Card

TERM 2	Week 1	Week 2	Week 3	Week 4	Week 5	Week 6	Week 7	Week 8	Week 9	Week 10
Principal							Principal Involvement			Principal review with Support Managers
Large group meetings All graduates and guides			Meeting (IC 03, IC 04)				Meeting (IC 05 or IC 11)			
Pair discussions One graduate and one guide	Meeting (Check immediate needs first 3 months GB p16, negotiating observation LB p42, GB p30)		Meeting (IC 06 or Observation 1)				Meeting (IC 07 or Observation 2)			
External specialist support										
TERM 2	Week 1	Week 2	Week 3	Week 4	Week 5	Week 6	Week 7	Week 8	Week 9	Week 10

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Template for Professional Development

First Year Term 3

TERM 3	Week 1	Week 2	Week 3	Week 4	Week 5	Week 6	Week 7	Week 8	Week 9	Week 10
Principal			Principal involvement							Principal review with Support Managers
Large group meetings All graduates and guides			Meeting (IC 05 or IC 12)				Meeting (IC 17 or negotiate specialist help or observation)			
Pair discussions One graduate and one guide		Meeting (IC 05, IC 12 or observation)			Meeting (IC 11 or IC 17) Specialist Meeting			Meeting (Child protection)		
External specialist support	Access				Access			Access		
TERM 3	Week 1	Week 2	Week 3	Week 4	Week 5	Week 6	Week 7	Week 8	Week 9	Week 10

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Template for Professional Development

First Year Term 4

TERM 4	Week 1	Week 2	Week 3	Week 4	Week 5	Week 6	Week 7	Week 8	Week 9	Week 10
Principal										Principal review with Support Managers
Large group meetings All graduates and guides					Meeting (IC 06)				Meeting IC 18 plus review	
Pair discussions One graduate and one guide		Meeting (IC 06)				Meeting (IC 01, IC 02)				
External specialist support										
TERM 4	Week 1	Week 2	Week 3	Week 4	Week 5	Week 6	Week 7	Week 8	Week 9	Week 10

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Template for Professional Development

Second Year Terms 1 and 2

Term 1	Week 1	Week 2	Week 3	Week 4	Week 5	Week 6	Week 7	Week 8	Week 9	Week 10
Principal										Principal review with Support Managers
Large group meetings		Meeting (IC 13)					Meeting (IC 14. IC 15, IC 16)			
Pair discussions	Meeting IC 13					Meeting (IC 14. IC 15, IC 16)				
Term 2	Week 1	Week 2	Week 3	Week 4	Week 5	Week 6	Week 7	Week 8	Week 9	Week 10
Principal										Principal review with Support Managers
Large group meetings		Meeting (IC 18)					Meeting (IC 22)			
Pair discussions	Meeting (IC 19)					Meeting (IC 20)				
Term 1 & 2	Week 1	Week 2	Week 3	Week 4	Week 5	Week 6	Week 7	Week 8	Week 9	Week 10
External specialist							Consider Community			

Template for Professional Development

Second Year Terms 3 and 4

Term 3	Week 1	Week 2	Week 3	Week 4	Week 5	Week 6	Week 7	Week 8	Week 9	Week 10
Principal			Principal involvement							Principal review with Support Managers
Large group meetings			Meeting (IC 21)				Meeting (IC 22)			
Pair discussions			Graduate-run meeting				Graduate-run meeting			
Term 4	Week 1	Week 2	Week 3	Week 4	Week 5	Week 6	Week 7	Week 8	Week 9	Week 10
Principal						Principal review	Principal meeting		Principal review	Principal review with Support Managers
Large group meetings					Meeting (IC 23)					
Pair discussions		Meeting (IC 24)								
Term 3 & 4	Week 1	Week 2	Week 3	Week 4	Week 5	Week 6	Week 7	Week 8	Week 9	Week 10
External specialist support					Graduate specialist network					

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Graduate and Grow Process Plan

